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**MEMORANDUM**

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TO: Mayor & City Council  
FROM: Shawna, City Clerk  
SUBJECT: Liquor Licenses  
DATE: November 3, 2020

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2 of the City's liquor license holders have requested a reduction in Liquor license fees due to them being required to be closed for 3 months this year.

I did put an email out to several cities and got the following responses:

The City of Hills waived the on-sale and off-sale liquor licenses for our cafe and bar for the upcoming licensing renewal, which begins 11/1/20 thru 10/31/20.

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We prorated their license fees and refunded the amount for the months that they had to be closed. We then applied the refund to the next year's license.

City of Breckenridge, MN  
(218) 643-1431

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The City of Isle did offer a pro-rated discount on the 2021 renewals. We credited 3 months off of the full year.  
Took the total cost of the license (no matter the type of annual) divided it by 12 and then multiplied by 3 for the full discount to be subtracted from their annual renewal.

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the city of Vadnais Heights is considering waiving the 2020/2021 on-sale liquor license fees at their meeting this evening.